

Job Title: Fundraising Intern

Reports to: Fundraising Associate

Location: Remote (may require infrequent travel within Mumbai)

Duration: 12 weeks (Starts immediately)

About FMCH: FMCH India works in economically under-resourced communities to provide full access to Preventative Health and Balanced Nutrition to mothers and children in the first 1000 days. We dream of a world where the potential of each child is not limited by poor early health or malnutrition.

About the Role: We are looking for a driven intern to support the FR Associate. Depending on performance, this has the potential to become a full-time position.

The intern's responsibilities include but are not limited to:

1. Supporting in the development of fundraising programs (along with the team)
2. Crafting and editing proposals in collaboration with the programme team while adhering to deadlines
3. Researching potential donors - CSR, Grants, Trusts, HNI and other channels
4. Creating systems and processes to ensure workflow is smooth
5. Contributing ideas and designing campaigns that could lead to donations

Skills & Qualifications:

1. Good written and verbal communication
2. The ability to plan work, problem solve and meet deadlines in an uncertain, fast-paced environment
3. Ability to perform under pressure
4. Exceptional organisational and presentation skills
5. Flexible, Agile, Adaptable

Salary: Commensurate with experience

Hours: Part-time/Full-time options available depending on prior experience